Kirandeep Kaur - creative & interactive educator

#### Objective: To contribute to educational projects which aim for socially engaged impact and critical engagement

With over 1650 hours of teaching experience in English language and academic skills from linguistic structures, writing to critical thinking. Worked with 1000+ students over 18 years, working internationally across a range of disciplines. I aim for inclusivity through co-writing and co-action to create training, increase capacity and build strong partnerships in diverse classroom. I am a native speaker in English and worked with other native speakers to improve their writing levels up to PhD Level as well as non-native speakers to improve their language competency according to the Common European Framework of Reference for Languages (CEFR).

#### Education

2024 Joint Ph.D. Law and Development, Cum Laude, Tilburg University Law School, the Netherlands and University of Oslo, Norway
2013 MSSc Social and Community Development, Distinction, Queens University Belfast, UK
2009 BA Politics, Third, School of Oriental and African Studies, London, UK

#### **Core Teaching skills**

- Interactive Teaching
- Comprehensive Course Development
- Experienced Facilitator/Trainer/Lecturer
- Online Blended Learning/Hybrid teaching
- Creating and Conducting Assessments (using IELTS or University Rubrics)
- Creating Assessment/Rubric Development

# **Relevant Work-Related Teaching Experience** 2024-2025 Neurodiversity: Participation in Education

**and Research Project Developer** Course development partnering with colleagues from the University of Amsterdam and Inholland Hogeschool - <u>see here</u>. We are currently hosting course creation workshops with neurodivergent students who provide input on course and materials creation – including creating handbooks, training and facilitation materials.

**2024-2025 Erasmus University** Docent in English Academic Writing for Publications

Teaching at CEFR C1 *Scientific Writing for Publications, English for Business Purposes, Academic Writing for PhDs in Biomedical Sciences* 

**2024 University of Amsterdam** (UvA) Course Developer and Docent in Neurodiversity: Participation in Education and Research

Course development partnering with colleagues from the UvA and Inholland Hogeschool. I'm co-developing an

#### **Teaching-related Training**

**2019-2021** Leiden University Medical Centre (LUMC) assessing scientific medical texts, standardizing assessments, giving feedback, course and material development

**2019** Leiden University Grading assessments, and engaging in learner centered approaches

**2014** Coventry University improving feedback mechanisms and standardizing assessments based on IELTS

**2010/2011/2013/2014** Birmingham City University (including Nanjing University of Science and Technology and Beijing University of Astrophysics in China) in-house training during pre-sessional courses on IELTS assessment and exam invigilation, standardizing assessments, linguistic and cultural competency for working with Chinese Students, rubric design on referencing, training for trainers (ToT) and teaching, educational policy & administration, using Moodle, and improving feedback mechanisms.

**2012** Birmingham University standardizing assessments, rubric development, course & materials development

**2010-11** Culturalia, Mexico in-house training of standardizing assessments and formative feedback and providing teacher training.

**2009** Speaking and Listening Differentiation - Tower Hamlets College in London, UK

**2009** Teaching Basic Literacy to ESOL Learners - London South Bank University (LLBU) in London, UK

**2004-2009** 8 language centers in London In-house training on lesson plan development, language development strategies for international students, classroom management and special educational needs inclusion

**2004** CELTA University of Cambridge Certificate Level 4 in Teaching English to Speakers of Other Languages

innovative, inclusively designed master's elective (for 2024/25 academic year), focusing on teaching Participatory Research (PR) with neurodiverse communities - <u>see here</u>. Target language level is at B2-C2.

**August 2022 – July 2023 Inholland Hogeschool** Academic Programme Development and Module Leader in Academic Report Writing for International Creative Business in the Den Haag Campus.

Coordinated academic programming across 4 courses in 3 campuses. Delivered interactive, student-centered lectures to a cohort of 140 first-year Creative Business students at The Hague campus, fostering an interactive and supportive learning environment that emphasized critical thinking, reflective writing, and effective communication skills. Directed and coordinated a team of six lecturers, ensuring effective collaboration to create an integrated academic writing course in English & Dutch across three campuses: Rotterdam, Haarlem, and The Hague. Developed and implemented a comprehensive pedagogical vision that integrated academic writing into the International Creative Business curriculum. Designed and created engaging, high-quality course materials for Academic Writing in English, catering to the diverse learning needs of 1st and 2nd Year students at the Haarlem and The Hague campuses. Target language level was at B2-C2.

### October 2019 - August 2021 Leiden University Medical Centre (LUMC) Docent Communication in Science

Taught Medical and Bio-Medical courses to support learning in scientific writing, presenting academically and referencing. Contributed to staff meetings on creating interactive and engaging activities and workgroup sessions both face-to-face courses and to switch to online blended learning programmes. Worked to time-pressured deadlines to meet teaching and grading schedules. Established positive relationships with students in workgroups and thesis tutorials. Supported students to create effective strategies to manage thesis assignments and engaging in critique of scientific texts. Managed students concerns and conflicts through tutorials and effective feedback. Target language level was at B2-C2.

# September 2019 - 2021 Leiden University Docent in Business English in Academic Language Centre

Created, prepared and planned interactive and learner-centered bespoke courses according to student directed learning objectives. 1. Provided 10 2-hour sessions in Business English for management team of journalists and editors. 2. BKO (teaching qualification) exam preparation individual course focused on speaking fluency and pedagogical concepts for an Assistant Professor. Target language level was at C1-C2.

September 2019 - December 2019 Leiden University Docent Academic Reading and Writing in Bachelors in International Studies (BAIS)

Lectured in academic skills 3 courses drawing on materials from Global History at B2-C2. Adapted curricula to need students' needs with a learner-centered approach. Support students through workgroups and one-to-one sessions as required. Built students skills in criticality, argumentation, referencing and close analytical engagement with texts. Worked to tight deadlines for assessment of assignments.

# April 2016 University of Leuven, Belgium Docent in Development

Event Organisation and Master's Grading: Held a workshop on 'Refugees and Development' and Examined final coursework for the (CADES) Master of Cultures & Development Studies course in the. Target language level was at C1-C2.

# April 2014 - September 2014 Birmingham City University and Beihang University, Beijing, China

English for Academic Purposes Lecturer

Followed by 10-week course in Birmingham City University and 2-week revision and resubmission course in Birmingham City University. 25 hours per week contact teaching plus 15 hours marking and lesson preparations.

18th June 2014 Presented and conducted a workshop on 'Academic Culture and Participatory Learning in EAP contexts', Wuzi University, in Beijing, China to teachers of academic skills and criticality. Target language level was at B1-B2.

### November to Feb 2013 Coventry University Academic Writing Course Lecturer

Winter pre-sessional 5-week intensive course for engineering students. Target language level was at B2 - C1.

### August 2013 - September 2013 Birmingham City University English for Academic Purposes Lecturer

Provided an 8-week English for Academic Purposes (EAP) course for a diverse group of master's level learners from disciplines such as Journalism, Real Estate Management, and International Business. Ensured 25 hours of teaching contact per week, supplemented with an additional 15 hours dedicated to marking student work and lesson preparation. Target language level was at B1-C1.

### May 2013 - July 2013 Birmingham City University at Nanjing University of Science and Technology, Nanjing, China English for Academic Purposes Lecturer

Delivered a 10-week EAP course for undergraduate learners specializing in Information Technology. Managed a workload of 25 teaching contact hours per week, along with 15 hours set aside for marking and lesson planning. Target language level was at B1-B2.

#### August 2012 to September 2012 University of Birmingham English for Academic Purposes (EAP) Lecturer

6-week presessional course. Taught academic English and essay writing skills, making presentations along with grammar and vocabulary relevant to undergraduate Engineering students. This course was more in line with an English for Specific Academic Purposes approach. Marked and assessed at University and IELTS levels. 25 hours per week contact teaching plus 15 hours marking and lesson preparations. Target language level was at B1-B2.

#### June 2011 to August 2011 Birmingham City University English for Academic Purposes Lecturer

8 Week 25 hours per week contact teaching plus 15 hours marking and lesson preparations. Target language level: B1-B2.

#### January 2011 – June 2011 Culturalia NGO, Mexico.

Senior Tutor I organised classes and workshops with teachers on pedagogic practices. Target language level: A1-B2.

**2004 – 2011** Taught English language courses for 5 years for language levels between A1-C1 in various Londonbased English Language schools included: the British School in Holborn, and *The Arbour* an ESOL school for women who had been in the UK for less than a year and many more.

### **Teaching Presentations/Teacher Training**

#### Teacher training at Inholland Hogeschool October 2022

Module Leader and Lecturer in Academic Writing in International Creative Business Storytelling in Curriculum Design and Teaching for 'Smart Concepts' Inholland Hogeschool

#### Presentation: 13th November 2019 at International Institute of Social Studies, The Hague

'Troublesome Knowledge; issues with referencing and plagiarism' Planned and prepared with academic literature a lecture and activities. Presented to the board of examiners for exam board/lecturers in Issues in Referencing Teaching Day.

#### Community Research Training October 2017 - May 2018:

Community Participatory Research Training with Refugees, Asylum Seekers and Stateless Persons During my PhD work, I developed a research skills training course tailored for refugee community leaders. This initiative provided them in vital skills in conducting interviews, understanding community research, ethical issues, data collection, and analysis. I also incorporated their insights to ensure the curriculum's relevance and applicability. My approach integrated curriculum design, and the development of culturally sensitive and engaging teaching materials, all aimed at fostering active participation. This work underscores my capability in crafting training programs that address complex needs and drive meaningful community engagement, illustrating my potential as a consultant in course development. Project was costed at €10,000.

#### **Courses I Created and Developed**

- 1. Neurodiversity: Participation in Education and Research, University of Amsterdam
- 2. Academic Writing 1st Year in International Creative Business (8 modules at B1-C2), Inholland Hogeschool
- 3. Socio-legal Ethics Masterclasses for 4th Year International Creative Business, Inholland Hogeschool
- 4. Communication in Science Presentation Skills Course for Medical Students, LUMC
- Tailored courses for Business English (4 different clients companies, journalists and editors), Leiden University at B2-C1
- 6. BKO Exam Preparation 1-2-1 at C1, Leiden University
- 7. Academic Reading and Writing Course Bachelors in International Studies, Leiden University
- 8. Participatory Research Skills with Community Development Actors, (8 CBO groups at B1-C1) Kuala Lumpur
- 9. Legal Awareness Training in Refugee Law, (8 CBO groups), Kuala Lumpur
- 10. Ethical Conversations Do No Harm Matrix and Moving Beyond
- 11. English is Fun! Course (After-school classes for children A2-B1), Spain
- 12. Academic Skills (Reading Academic Texts, Listening to Lectures, Presentation Skills, and Academic Writing) for Business, Accountancy, Engineering, and Social Sciences BA students in Birmingham City University in UK and China (5 years)
- 13. English language courses for specific purposes in various London schools from A1-C1 (5 years) and afterschool classes Japan (1 semester)

#### **Professional References**

- 1. Professor Morag Goodwin, Tilburg University M.E.A.Goodwin@tilburguniversity.edu
- 2. Professor Anne Hellum, University of Oslo Anne.hellum@jus.uio.no
- 3. Team Leader Maurice Kemper, Inholland Hogeschool Maurice.kemper@inholland.nl

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